

**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
April 10, 2018**

ST. JOSEPH PARISH MISSION STATEMENT

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and
Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley and the opening prayer was led by Erin Marchlik.

Attendance:

- Present: Msgr. Kelley, Father Brady, Deacon Feaster, Amy Brenner, Dave Burns, Erin Marchlik, John Sanders, Lisa Porter, Marty Brett, Tom Kane, Gary Dawson, Tonie Vandenberg, Ed Holley
- Absent/Excused: Stephanie Szczerba, Mary Kirk

February Minutes: March's minutes were accepted by council with no objections.

Correspondence: No correspondence received

Reports – Standing Committees

- **Liturgy – No update as a result of the monthly meeting being cancelled for Easter**

- **Christian Formation – Updated provided by Fr. Brady and Mary Kirk (written)**
 - Seven baptisms were completed for the months of February and March
 - Registration for 2018-2019 Religious Education opened on Mar-1
 - As of Apr-10, 332 students have registered for summer or fall classes
 - Recruiting for catechists continues, with 39 out of 72 slots having been filled
 - The St Joseph team serving lunch monthly at Our Daily bread celebrated their two year anniversary
 - The First Eucharist Retreat was held on Mar-17 for 75 students
 - Students toured the church and sacristy, baked bread, and re-enacted the Last Supper
 - Seminarian Adam Bauer visited the Sunday morning classes on Feb-25 and discussed the sacrament of Holy Orders and his personal journey to the priesthood. Students will be sending Adam thank you cards and letters of encouragement throughout his studies at St. Mary's
 - The Easter Egg hunts were very successful with over 160 students participating

- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
 - The Parish FaceBook page has 275 followers as of Apr-10, about a 5% increase from Mar
 - Five families attended the Pizza & Movie Night and enjoyed watching *Wonder*
 - The NYC bus trip is cancelled as a result of not selling the minimum number of tickets
 - KOC pancake breakfast at SR on Apr-15
 - Finalizing website changes
 - Planning a youth volunteer event in June at Our Daily Bread
 - Parish demographic information has been received and will be used to determine the potential creation of an Instagram account
 - Discussion was held on the use of pictures on social media and the requirement for parental permission for pictures of youth to be posted

- **Social Concerns – Update provided by Tonie Vandenberg**
 - There was an increase in Spanish mass attendance over Easter with about 125 attending each mass

- **Building and Maintenance – Update provided by Ed Holley**
 - The ceiling and new door need to be finished for the music ministry office. Carpeting and final inspections are expected to be completed the week of Apr-9
 - The new roof has been completed for St Joseph office building and Bob Altmiller is very pleased with Lane Roofing

- Estimates for a new HVAC system for St Joseph office building and St Rose hall continue to be investigated
 - Work on converting the restroom at St Rose hall to Unisex is underway with a diaper changing table, handicap grab bars and a new sink are being installed
 - Several sections of fencing behind St. Joseph church have been replaced
 - Stump removal of two storm damaged trees at St Joe’s and one at St Rose will be completed shortly
 - Insect repellent and trimming of campus trees will be completed shortly
- **Finance Council – Update provided by John Sanders**
 - Finances remain stable
 - As of Mar-31, there continues to be positive cash flow
 - Mortgage debt is below \$1 million
 - Planning underway for 2019 budget
 - Looking to add a seasonality layer to the budget to account for line items like lawn care that are not year round expenses
 - Clarification was given that the Pastoral Council reviews the annual budget but does not participate in the approval of it [Section 1(f) of the Pastoral Council Constitution]

Old business

- Web changes continue to be identified by council members and submitted to Jackie Delaporte
- Goals for Liturgy, Christian Formation, and Social Concerns are to be submitted
- An announcement will be in the bulletin for 2 weekends asking anyone interested in joining the Pastoral Council to submit their names to Erin and Tom
 - The goal is to add 2 new members
 - If more than two people are interested, an election will be conducted

New business

- No new business

Follow Ups:

- Pastoral Council members are to continue with webpage updates for their respective standing
- Pastoral Council members are to work with their respective standing committees on a list of goals
- Election committee to put announcement in bulletin asking for new members

Closing prayer led by Erin Marchlik.

Meeting was adjourned at 8:15PM.

Next meeting is at St. Joseph on May 8th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

Liturgy	Stephanie Sczerba and Deacon Feaster
Christian Formation	Dave Burns and Marty Brett
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

Appendix 2 – Opening and Closing Prayer

Council Member	Meeting
October	Amy Brenner (Tom Kane)

November	Marty Brett
December	Dave Burns
January	Gary Dawson
February	Ed Holly
March	Tonie Vandenberg
April	Erin Marchlik
May	Lisa Porter
June	Stephanie Szczerba

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council