

**ST. JOSEPH PARISH  
PASTORAL COUNCIL MINUTES  
February 13, 2018**

**ST. JOSEPH PARISH MISSION STATEMENT**

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley, who also led the opening prayer.

**Attendance:**

- Present: Msgr. Kelley, Father Brady, Deacon Feaster, Amy Brenner, Erin Marchlik, Marty Brett, Tom Kane, Tonie Vandenberg, , Ed Holley
- Excused: Dave Burns, John Sanders, Lisa Porter, Mary Kirk, Stephanie Szczerba, Gary Dawson

**January Minutes:** January's minutes were accepted by council with no objections.

**Correspondence:** No correspondences received

**Reports – Standing Committees**

- **Finance Council – Update provided by Msgr. Kelly**
  - Remain on target with expense and income for the first 7 months of the fiscal year
  - The balance on the mortgage is now under \$1 million
  - Six new computers were purchased to replace older models that were not working efficiently
  - It is anticipated that other PCs will need to be replaced in the near future
  - The excess money from the Annual Catholic Appeal has been given back to the parish
    - The parish goal for next year has been raised by 8%, which is above the diocesan average
- **Liturgy – Updated provided by Deacon Feaster**
  - Currently getting ready for Lent and the Triduum Liturgies, which includes finding candidates to participate in foot washing
  - Rosemary Hadland will be accepting feedback on hymns in an effort to add and/or take away hymns
  - Assistance is needed for the Art and Environment preparations for Easter
- **Christian Formation – Updated provided by Marty Brett**
  - Work continues on the vision statement and the establishment of goals
  - Web changes are being submitted
    - Some changes may require more than informational updates
  - The Adult Formation Committee will be hosting a Lenten Lecture on Mar-3 following 5PM Mass. It will be held in the parish hall and preceded by a soup dinner
- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
  - FaceBook page is up and running with an increase of 9% of followers since being rebranded
  - Finalizing website changes
  - Shadow Station will be presented on Mar-9 and Mar-11
  - Pizza and movie family night will be Apr-3 from 6-9PM
  - NYC bus trip is being planned for May-12 with a charge of \$40 per seat
- **Social Concerns – Update provided by Tonie Vandenberg**
  - The clothing drive provided 13 individual bags of clothing for migrant workers
- **Building and Maintenance – Update provided by Ed Holley**
  - The painting of the existing walls has been completed for the new music ministry office. Next steps are to complete the framing of the new walls and placement of the ceiling tile.

- A roofing contractor has been selected for the replacement of shingles over the office and classroom areas.
- Estimates are being requested for a new HVAC system at St Rose's hall
- Trimming of grasses and bushes has begun in preparation for spring

**Old business**

- Web changes - There has been some progress across committees with updates to the web site
  - Goals – Council members are to continue working with each of their standing committees on a list of goals through the end of the fiscal year

**New business**

- Discussion on whether or not a new insert is needed for the new parishioner packet No new business was discussed. This new insert would show the various ministries within the parish. Marty offered to draft up another version of the proposed insert
- Brief discussion on the possibility of elections for next year. Tom will provide a summary of individuals and their term(s) served.

**Follow Ups:**

- Pastoral Council members are to continue with webpage updates for their respective standing committees and bring a list of those updates to next meeting
- Pastoral Council members are to work with their respective standing committees on a list of goals through the end of the fiscal year, and bring those to the next meeting
- Marty Brett to draft up a version of the proposed insert showing the ministries within the parish
- Tom Kane to share the summary of current Pastoral Council members and their term(s) served

Closing prayer led by Ed Holley

Meeting was adjourned at 8:20PM.

Next meeting is at St. Rose on March 13<sup>th</sup> at 7:00 PM

**SEE BELOW FOR APPENDIX**

**Appendix 1 – Pastoral Council committee representation for the year**

Liturgy	Stephanie Sczerba and Deacon Feaster
Christian Formation	Dave Burns and Marty Brett
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

**Appendix 2 – Opening and Closing Prayer**

Council Member	Meeting
October	Amy Brenner (Tom Kane)
November	Marty Brett
December	Dave Burns
January	Gary Dawson
February	Ed Holly
March	Tonie Vandenberg
April	Erin Marchlik
May	Lisa Porter
June	Stephanie Sczerba

Respectfully submitted,

Tom Kane  
Secretary, Pastoral Council