



**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
February 12 2019**

ST. JOSEPH PARISH MISSION STATEMENT

We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley. The opening prayer was led by Mary Anderson.

Attendance:

- Present: Msgr. Kelley, Fr. Hanley, Dn. Feaster, Mary Anderson, Marty Brett, Dave Burns, Ed Holley, Tom Kane, Erin Marchlik, John Sanders, Tonie Vandenberg
- Absent/Excused: Amy Brenner Gary Dawson, Mary Kirk, Stephanie Szczerba

January Minutes: Minutes were approved

Correspondence: No correspondence received

Reports – Standing Committees

- **Finance – Update provided by John Sanders**
 - The monthly meeting was cancelled due to weather
 - Parish continues to have good cash reserves and continues to pay down debt
 - Expenses and revenue continue to be in line with budget
 - The replacement of the HVAC for the back of St. Joe's office building is anticipated to be done between April and June
 - Currently looking at contractors
 - Estimated cost is between \$75,000-\$80,000
- **Liturgy – Update provided by Msgr. Kelley**
 - Reviewing comments/suggestions on potential changes to Holy Week Services
 - The search continues for an organist
 - Processes are being cleaned up for Extraordinary Ministers of Holy Communion and Lectors



Liturgy Committee
Report 02 Feb 2019.†

- **Christian Formation – Update provided by Mary Anderson**
 - Religious Education
 - The new preschool program during the 11:30am Mass has five registrants
 - Msgr. Kelley has approved materials for a post-baptismal program
 - Adult Faith Formation
 - The survey has been distributed in 800 copies of the bulletin, via email, through the parish website, and over social media
 - The three-part Holy Eucharist Series drew sizable crowds, far in excess of what was expected
 - Based on conversational feedback from attendees, the committee recommends Fr. Hanley do another program during Easter season



Christian Formation
Report 02 Feb 2019.c

- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
 - Early stages of planning a potential trip to Washington, DC
 - Will be planning to perform Shadow Stations during Lent
 - Planning on a volunteer event for teenagers at Our Daily Bread during Easter break
- **Social Concerns – Toni Vandenberg**
 - Collecting and delivering clothes for the migrant workers that are assisting with the foaling of horses
- **Building and Maintenance – Update provided by Ed Holley**
 - No weather related damage has been reported

Old business

- **Update on Draft Recommendations for Parish Website – Marty Brett and Erin Marchlik**
 - Council members are to review and provide feedback from the summaries provided



Summary of CDOW
websites.docx



CDOW Delaware
Parishes.zip



CDOW Maryland
Parishes.zip

- **Active Shooter Policy and Parish Safety Committee – Dave Burns**
 - The initial meeting was held with Msgr. Kelley
 - A meeting will be scheduled with Mike Connelly, the Coordinator of Save Environments for the diocese
- **Updates for Parish Committees’ 2019 Goal Setting – No Update**
- **Parish Membership Activity**
 - An announcement will be put in the bulletin for next year’s council

New business –

- No new business was discussed

Closing prayer led by Mary Anderson

Meeting was adjourned at 7:40PM.

Next meeting is at St. Rose on March 12th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

Liturgy	Stephanie Szczerba and Deacon Feaster
Christian Formation	Dave Burns and Mary Anderson
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

Appendix 2 – Opening and Closing Prayer

Council Member	Meeting
September	Ed Holley
October	Tom Kane
November	Erin Marchlik
December	Stephanie Szczerba
January	Stephanie Szczerba
February	Mary Anderson
March	Amy Brenner
April	Marty Brett
May	Dave Burns
June	Gary Dawson

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council