



**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
January 8, 2019**

ST. JOSEPH PARISH MISSION STATEMENT

We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.

Meeting was called to order at St. Joseph at 7:00PM by Tom Kane. The opening prayer was led by Stephanie Szczerba.

Attendance:

- Present: Msgr. Kelley, Fr. Hanley, Dn. Feaster, Mary Anderson, Amy Brenner, Marty Brett, Dave Burns, Gary Dawson, Tom Kane, Erin Marchlik, John Sanders, Stephanie Szczerba
- Absent/Excused: Ed Holley, Mary Kirk, Tonie Vandenberg

December Minutes: Minutes were approved

Correspondence: No correspondence received

Reports – Standing Committees

- **Finance – Update provided by John Sanders**
 - The parish continues to be in a good financial position
 - Revenue is above budget, and expenses are lower than budget
 - Cash on hand remains strong and in low risk investments
 - Although the biggest liability is the mortgage, focus remains on paying it down early, currently on track for 2022
- **Liturgy – Update provided by Stephanie Szczerba**
 - A gap has been closed with the distribution of the deacons' schedule at St. Rose
 - Lectors will be asked to sit closer to the front of church when scheduled
 - Many parishioners commented positively on the decorations in church for Christmas
 - A new adult baptismal font is being considered
- **Christian Formation – Update provided by Mary Anderson**
 - Religious Education
 - The first Confirmation preparation session is on Jan-13
 - Adult Faith Formation
 - Fr. Hanley's first session on the Eucharist was attended by 150 parishioners
 - The Adult Faith Formation survey will be distributed to attendees at Fr. Hanley's next session, scheduled for Jan-21
 - Distribution of the survey to the remainder of the parish is on target
 - Looking at using the banner section of the web site to announce the survey for the entire parish
 - It was recommended that the survey not be collected as part of the weekly offertory collection




- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
 - An announcement asking for volunteers to join the committee has been drafted and will be placed in the bulletin
 - Would like to present Shadow Stations this year for lent
 - Also looking at volunteering at Our Daily Bread
- **Social Concerns – Gary Dawson**
 - A spaghetti dinner to benefit the Chesapeake City Ecumenical Association will be held Jan-19, with 17 volunteers from St rose helping
- **Building and Maintenance – Update provided by Ed Holley**
 - Meetings will take place with officials regarding the project to expand Main Street
 - Widening Main Street is anticipated to last two years




Building and Maintenance 01 2019


Old business

- **Update on Draft Recommendations for Parish Website – Marty Brett and Erin Marchlik**
 - Please see below attachments for summary of parishes and their websites
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Summary of CDOW websites.docx



CDOW Delaware Parishes.zip



CDOW Maryland Parishes.zip
- **Active Shooter Policy and Parish Safety Committee – Dave Burns**
 - Initial findings will be presented to Monsignor on Jan-10
 - **Updates for Parish Committees’ 2019 Goal Setting – No Update**
 - **Parish Membership Activity**
 - Council members are to continuously think of who would be interested in joining next year

New business –

- Council members are asked, on a going forward basis, to provide written updates to Tom Kane one week before our regular scheduled meeting

Closing prayer led by Stephanie Szczerba

Meeting was adjourned at 7:50PM.

Next meeting is at St. Joseph on February 12th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

Liturgy	Stephanie Szczerba and Deacon Feaster
Christian Formation	Dave Burns and Mary Anderson
Parish & Family Life	Erin Marchlik and Tom Kane

Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

Appendix 2 – Opening and Closing Prayer

Council Member	Meeting
September	Ed Holley
October	Tom Kane
November	Erin Marchlik
December	Stephanie Szczerba
January	Stephanie Szczerba
February	Mary Anderson
March	Amy Brenner
April	Marty Brett
May	Dave Burns
June	Gary Dawson

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council