

**ST. JOSEPH PARISH  
PASTORAL COUNCIL MINUTES  
January 9, 2018**

**ST. JOSEPH PARISH MISSION STATEMENT**

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Joseph at 7:00PM by Tom Kane. Opening prayer was led by Gary Dawson.

**Attendance:**

- Present: Msgr. Kelley, Father Brady, Deacon Feaster, Dave Burns, Erin Marchlik, Lisa Porter, Marty Brett, Mary Kirk, Stephanie Szczerba, Tom Kane, Tonie Vandenberg, Gary Dawson
- Excused: Amy Brenner, John Sanders, Ed Holley,

**December Minutes:** Motion to accept December's minutes was made by Dave Burns and seconded by Marty Brett.

**Correspondence:** No correspondences received

**Reports – Standing Committees**

- **Finance Council – Update provided by Msgr. Kelly**
  - For the 6 month summary:
    - Ordinary income is \$22k less than budget
    - Total income is \$60k more than budgeted, primarily due to a bequest
    - Expenses are within \$3k of budget
  - Continue to pay extra money to reduce the mortgage, with the balance to be below \$1 million by March
  - A series of CDs have been setup for reserve funds
- **Liturgy – Updated provided by Marty Brett**
  - The monthly meeting needed to be rescheduled
  - The Christmas Concert was wonderful and well attended, especially the Young People's choir
- **Christian Formation – Updated provided by Marty Brett**
  - First Communion date will be either May-5 or May-6
  - A core group for the Adult Formation Committee has been formed
  - 7 baptisms were held during November
  - Deacon Tim indicated that the Baptism preparation program needs to be reviewed because it is inconsistent and falling short of spiritual needs. Fr. Brady and Deacon Tim will address concerns with Msgr. Kelley.
  - Goals were discussed with the plan to establish goals for fiscal 2018
  - The committee continues to be asked to review their website
    - A concern was expressed regarding personal contact information showing on the webpage with options being discussed but no final determination
- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
  - Knights of Columbus events:
    - Jan-21 – Pancake breakfast at St.Rose
    - Feb-4 – Polar bear Plunge
    - Feb-16 – Fish Fry at St Rose
  - On Dec-29, seven youth volunteered to serve lunch at Our Daily Bread and all felt it was a good experience
  - Looking to coordinate the next quarterly service project
  - Spoke with Mike Connelly from the Diocesan office of Safe Environment regarding the social media policy
    - The location of the policy on the Dioceses website was provided
    - Mike also provided high tips, suggestions, and offered to meet with parents
- **Social Concerns – Update provided by Tonie Vandenberg and Gary Dawson**

- Thirty food baskets were created that provided Christmas dinners
  - The clothing drive will begin on Feb-15. An announcement will be in the bulletin.
  - Fifty families were provided gifts from the giving tree. It is estimated that over 1,000 individual gifts were donated.
  - Jan-20 – A spaghetti dinner will be held at the VFW in Chesapeake City with the proceeds going to support the Chesapeake City Ecumenical Association
- **Building and Maintenance – Update provided by Msgr. Kelly**
    - Work will be starting in a few weeks on the new music room within St. Joseph’s church
    - Bids continue to be submitted and reviewed for the roof at St. Joseph’s hall
    - Looking to replace the air conditioning t St. Rose church
    - The air condition at St. Joseph’s will an upcoming project
    - A leak caused by the extreme cold weather was discovered in St. Joseph’s hall. Bob Altmiller stayed the night to monitor the leak until it could be repaired.

**Old business**

- Website - Council member are to continue to monitor updates to the website and bring a list to the next meeting
- Goals – Council members are to work with each of their standing committees on a list of goals through the end of the fiscal year and bring to the next meeting

**New business**

- No new business was discussed

**Follow Ups:**

- Pastoral Council members are to continue with webpage updates for their respective standing committees and bring a list of those updates to next meeting
- Pastoral Council members are to work with their respective standing committees on a list of goals through the end of the fiscal year, and bring those to the next meeting

Closing prayer led by Gary Dawson

Meeting was adjourned at 8:20PM.

Next meeting is at St. Joseph’s on February 13<sup>th</sup> at 7:00 PM

**SEE BELOW FOR APPENDIX**

**Appendix 1 – Pastoral Council committee representation for the year**

Liturgy	Stephanie Sczerba and Deacon Feaster
Christian Formation	Dave Burns and Marty Brett
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

**Appendix 2 – Opening and Closing Prayer**

Council Member	Meeting
October	Amy Brenner (Tom Kane)
November	Marty Brett
December	Dave Burns
January	Gary Dawson
February	Ed Holly
March	Tonie Vandenberg
April	Erin Marchlik

May	Lisa Porter
June	Stephanie Szczerba

Respectfully submitted,

Tom Kane  
Secretary, Pastoral Council