

**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
March 13, 2018**

ST. JOSEPH PARISH MISSION STATEMENT

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and
Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley. Opening prayer was led by Tonie Vandenberg.

Attendance:

- Present: Msgr. Kelley, Father Brady, Deacon Feaster, Dave Burns, Erin Marchlik, Lisa Porter, Marty Brett, Stephanie Szczerba, Tom Kane, Gary Dawson, Mary Kirk, Tonie Vandenberg, , Ed Holley
- Excused: Amy Brenner, John Sanders

February Minutes: February's minutes were accepted by council with no objections.

Correspondence: No correspondences received

Reports – Standing Committees

- **Finance Council – Update provided by Msgr. Kelly**
 - Finances continue to be in good shape
 - Offertory collection is within 1% of budget
 - Special purpose income remains higher than budget due to the large bequeath previously reported
 - There is no concern with expenses
 - The net surplus is similar to last year at this time
 - Mortgage debt is just below \$1 million
 - Still anticipated that the mortgage will be paid off earlier than estimated
- **Liturgy – Updated provided by Deacon Feaster**
 - Continue to plan for the Triduum and Easter Liturgies
 - Refresher sessions will be held for Lectors and Eucharistic Ministers after Easter
 - Vespers are scheduled for Mar-14 at St. Rose
 - The Communal Penance Service is scheduled for Mar-18 at St. Joseph
 - Music ministry is still working on changes to the music selection
 - There were four in attendance for alter server training conducted by Msgr. Kelly
- **Christian Formation – Updated provided by Marty Brett**
 - Registration forms for religious education have been posted to the parish's website
 - The next meeting for Adult Formation is on Mar-22
 - Work continues on a directory and website changes
 - Fr Brady's lecture on the Christian Meaning of Human Suffering was well attended
 - The CD kiosk will be maintained by the Adult Faith Formation committee
 - The parish bookshelf (located in the lobby of St Joseph hall) will be maintained by the Adult Faith Formation committee
- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
 - FaceBook page had an increase of 5% of followers since being rebranded in January
 - Shadow Stations were presented on Mar-9 and Mar-11
 - There were 8 youth volunteers, across 4 families
 - Approximately 50 people attended
 - Pizza and movie family night will be Apr-3 from 6-9PM
 - *Wonder* will be shown
 - \$10 per family and a canned donation is being requested
 - Reservations continue to be taken for the NYC bus trip on May-12
 - Cost is \$40 per ticket

- KOC Fish fry 5-7pm at St. Joseph on Mar-16 and Mar-23
 - KOC pancake breakfast at St. Rose on Mar-18
 - Columbiettes collected toiletries and food items for the Ronald McDonald House
 - Finalizing website changes
 - Discussion/research about creating an Instagram account for St. Joseph
 - Early planning stages for a volunteer event at Our Daily Bread in June
- **Social Concerns – Update provided by Tonie Vandenberg**
 - Still receiving clothing donations and dispensing as needed
 - The Chesapeake City Ecumenical Association is looking for volunteers for a vacation Bible school
 - The Chesapeake City Ecumenical Association is attempting to redirect shipments of food to Cecil County
- **Building and Maintenance – Update provided by Ed Holley**
 - Progress continues to be made on the new music room within St. Joseph church
 - Installment of the new roof for the parish office is expected to begin in March
 - Continue to take bids for new HVAC for both St. Rose and St. Joseph

Old business

- Web changes
 - Continue to be identified by council members and submitted to Jackie Delaporte
- Goals
 - Ed Holley reviewed the goals for Building and Maintenance committee
- Insert for new parishioner packet
 - It was determined that a new insert is not needed for the new parishioner packet but that the website needs to be maintained and kept updated regarding contact information and organizational changes
- Election of new members
 - We would like to add two new members next year

New business

- Sesquicentennial Celebration (150th)
 - Msgr. Kelly reviewed the diocese’s “Passport” tour that encourages people to visit the nine churches designated
 - Saint Francis Xavier Shrine (Old Bohemia) has been designated as one of the nine churches
 - [Click here to print a copy of the passport](#)

Follow Ups:

- Pastoral Council members are to continue with webpage updates for their respective standing
- Pastoral Council members are to work with their respective standing committees on a list of goals
- Election committee to begin preparations for bringing on new members

Closing prayer led by Tonie Vandenberg.

Meeting was adjourned at 8:30PM.

Next meeting is at St. Joseph on April 10th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

Liturgy	Stephanie Sczerba and Deacon Feaster
Christian Formation	Dave Burns and Marty Brett
Parish & Family Life	Erin Marchlik and Tom Kane

Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

Appendix 2 – Opening and Closing Prayer

Council Member	Meeting
October	Amy Brenner (Tom Kane)
November	Marty Brett
December	Dave Burns
January	Gary Dawson
February	Ed Holly
March	Tonie Vandenberg
April	Erin Marchlik
May	Lisa Porter
June	Stephanie Szczerba

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council