



**ST. JOSEPH PARISH  
PASTORAL COUNCIL MINUTES  
March 12 2019**

**ST. JOSEPH PARISH MISSION STATEMENT**

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Rose at 7:04PM by Ed Holley. The opening prayer was led by Marty Brett.

**Attendance:**

- Present: Msgr. Kelley, Fr. Hanley, Dn. Feaster, Mary Anderson, Amy Brenner, Marty Brett, Dave Burns, Gary Dawson, Ed Holley, Tom Kane, Mary Kirk, Erin Marchlik, Tonie Vandenberg
- Absent/Excused: Stephanie Szczerba, John Sanders

**February Minutes:** Minutes were approved

**Correspondence:** No correspondence received

**Reports – Standing Committees**

- **Finance – Update provided by Msgr. Kelley**

- The mortgage is under \$800k and continues to be on track to be paid off early
- Income and expenses continue to be in line with budget
- Currently looking at options to re-invest monies from maturing CDs

- **Christian Formation – Update provided by Mary Anderson**



Christian Formation  
Report 03 Mar 2019.c

- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**



PFL 03 Mar 2019  
update.docx

- **Social Concerns – Toni Vandenberg**

- For Hispanic ministry, a new group has been formed bringing together 2 adults and 2 youth from each parish
  - This group kicked off in February, and will meet monthly
- The clothing drive was successful, collecting more clothes than last year

- **Liturgy – Update provided by Deacon Feaster**

- Ushers are undergoing additional training and are also recruiting
- The front pew at St. Rose was removed, creating more space at the front of the church
- Working on putting the schedule more timely on the web
- Continue looking for an organist
- A meeting to review the Triduum will be held Mar-19 at 7PM

- Formation was completed for 11 new Extraordinary Ministers of Holy Communion
- Communal Penance is being held at St. Elizabeth Ann Seton on Apr-7 at 7:00PM

- **Building and Maintenance – Update provided by Ed Holley**



Maintenance Report  
03 Mar 2019.docx

**Old business**

- **Update on Draft Recommendations for Parish Website – Marty Brett and Erin Marchlik**
  - May’s meeting will be dedicated to discussing requirements for the new website



Summary of CDOW  
websites.docx



CDOW Delaware  
Parishes.zip



CDOW Maryland  
Parishes.zip

- **Active Shooter Policy and Parish Safety Committee – Dave Burns**
  - Mike Connelly, the coordinator of save environments for the diocese was impressed with the plans for St. Joseph (all 3 buildings)
    - Research is being done on vendors that could complete the planned changes
- **Updates for Parish Committees’ 2019 Goal Setting**
  - Christian Formation and Building and Maintenance goals were distributed
- **Parish Membership Activity**
  - An announcement has been placed in the bulletin, but there has been no interested as of yet

**New business –**

- It was decided that next meeting will focus on the results of the survey, with May’s meeting to focus on the website

Closing prayer led by Marty Brett

Meeting was adjourned at 8:10PM.

Next meeting is at St. Rose on March 12th at 7:00 PM

**SEE BELOW FOR APPENDIX**

**Appendix 1 – Pastoral Council committee representation for the year**

Liturgy	Stephanie Szczerba and Deacon Feaster
Christian Formation	Dave Burns and Mary Anderson
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

**Appendix 2 – Opening and Closing Prayer**

<b>Council Member</b>	<b>Meeting</b>
September	Ed Holley
October	Tom Kane
November	Erin Marchlik
December	Stephanie Szczerba
January	Stephanie Szczerba
February	Mary Anderson
March	Amy Brenner
April	Marty Brett
May	Dave Burns
June	Gary Dawson

Respectfully submitted,

Tom Kane  
Secretary, Pastoral Council