

**ST. JOSEPH PARISH  
PASTORAL COUNCIL MINUTES  
May 8, 2018**

**ST. JOSEPH PARISH MISSION STATEMENT**

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and  
Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley and the opening prayer was led by Marty Brett.

**Attendance:**

- Present: Msgr. Kelley, Father Brady, Deacon Feaster, Dave Burns, Erin Marchlik, Lisa Porter, Marty Brett, Stephanie Szczerba, Tom Kane, Gary Dawson, Tonie Vandenberg, Ed Holley
- Absent/Excused: Amy Brenner, John Sanders, Mary Kirk

All wished Fr. Brady good luck on his new assignment

**April Minutes:** April's minutes were accepted by council with no objections.

**Correspondence:** No correspondence received

**Reports – Standing Committees**

- **Finance**

- No meeting was held this month
- 2019 budget preparations are underway
- The 2019 budget summary will be shared with Pastoral Council next month

- **Liturgy – Update provided by Deacon Feaster**

- Lector formation is being held on May-19
- Planning for Eucharistic Minister formation continues to be underway
- Preparations are underway for Pentecost Sunday
- There is a need for more Eucharistic Ministers to the sick
- Goals will be shared next month

- **Christian Formation – Updated provided by Marty Brett**

- No meeting was held last month
- Web site changes



Formation WebPage  
As Changed-0319201



Formation  
WebPage-Existing.do



Christian Formation  
WebPage.docx

- Three goals have been established for next year:
  - To bring about in all Catholics such an enthusiasm for their faith that, in living their faith in Jesus, they freely share it with others.
  - To invite all people in the United States, whatever their social or cultural background, to hear the message of salvation in Jesus Christ so they may come join us in the fullness of faith in Christ.
  - To foster gospel values in our society, promoting the dignity of the human person, the importance of the family, and the common good of our society, so that our nation may continue to be transformed by the saving power of Jesus Christ

- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**

- Monthly Update



PFL update May  
2018.pdf

- Discussion around the use of the parish's Facebook page
  - Suggestion was made to post the weekly parish events to Facebook

- Suggestion was made that other parish groups can request postings
  - An email will be sent out to known parishioner email address asking them to follow the Facebook page
  - Decision was made to focus on Facebook page and revisit Instagram at a later time
- **Social Concerns – Update provided by Tonie Vandenberg**
    - There is a big push to determine what children will do during the summer who do not have parental supervision
      - Working with the Boys & Girls Club in Middletown to see what options they can offer
- **Building and Maintenance – Update provided by Ed Holley**
    - St Joseph Music Ministry Office
      - Most work is completed with the exception of adding wall cabinets above desk, running Cat 5 cable for communications, and completing final wood trim
    - St Joseph HVAC
      - Estimates for a new HVAC system to service the Office meeting rooms area continue to be investigated
    - St Rose Hall
      - Estimates for new HVAC system in the Hall area continue to be investigated. Work on converting the restroom to a Unisex room is completed with the exception of finalizing the diaper changing table.
    - Miscellaneous
      - Stump removal of two storm damaged trees at St Joe’s and one at St Rose are nearly completed. Cleaning the landscape areas and adding mulch is to begin shortly.

#### Old business

- **Web changes**
  - Continue to be identified by council members and submitted to Jackie Delaporte
- **Goals**
  - Social Concerns will be shared at next meeting
- **New Members of Pastoral Council**
  - Despite running an announcement in the bulletin for 3 weeks, there were no nominations submitted
  - The election committee reached out to several individuals directly, and two people have agreed to join next year
  - The new members will be Mary Anderson and Jay Bais
  - The lack of nominations presents an opportunity to better brand the Pastoral Council for the parish as a goal for next year

#### New business

- **St Rose Sign on Augustine Herman Highway (Chesapeake City) – Stephanie Szczerba**
  - The need to refresh the sign in Chesapeake City was asked to be brought up by a parishioner. Msgr. Kelly indicated that since the sign currently is on property that is owned by Schaefer’s Canal House, updating the sign will wait as it is not certain the parish will still be able to use this property
- **Website Refresh – Erin Marchlik and Marty Brett**
  - It was suggested that the Parish’s website should have a complete overhaul, this is in addition to the ongoing informational updates
  - Over the summer, a sub-committee will be formed to create a proposal for this overhaul
  - Proposal will be presented to the Pastoral Council in the fall

#### Follow Ups:

- 2019 budget summary will be shared
- Pastoral Council members are to continue with webpage updates for their respective standing
- Liturgy Committee will share goals at next meeting

- Social Concerns will share goals at next meeting
- Website Refresh – create proposal and share in the Fall

Closing prayer led by Lisa Porter.

Meeting was adjourned at 8:15PM.

Next meeting is at St. Joseph on June 12<sup>th</sup> at 7:00 PM

**SEE BELOW FOR APPENDIX**

**Appendix 1 – Pastoral Council committee representation for the year**

Liturgy	Stephanie Szczerba and Deacon Feaster
Christian Formation	Dave Burns and Marty Brett
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

**Appendix 2 – Opening and Closing Prayer**

<b>Council Member</b>	<b>Meeting</b>
October	Amy Brenner (Tom Kane)
November	Marty Brett
December	Dave Burns
January	Gary Dawson
February	Ed Holly
March	Tonie Vandenberg
April	Erin Marchlik
May	Lisa Porter
June	Stephanie Szczerba

Respectfully submitted,

Tom Kane  
Secretary, Pastoral Council