

**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
October 10, 2017**

ST. JOSEPH PARISH MISSION STATEMENT

*We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and
Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.*

Meeting was called to order at St. Rose at 7:00PM by Ed Holley. Opening prayer led by Tom Kane.

Attendance:

- Present: Father Kelley, Father Brady, Ed Holley, Lisa Porter, Marty Brett, Stephanie Szczerba, John Sanders, Tom Kane, Toni Vandenberg, Mary Kirk
- Excused: Deacon Feaster, Dave Burns, Erin Marchlik, Gary Dawson, Amy Brenner

September Minutes: Motion was made to accept minutes and seconded

Correspondence: No correspondences received

Reports – Standing Committees

- **Finance Council – John Sanders**
 - Parish continues to be solid financially
 - Revenue is up although offertory is trailing what was budgeted
 - Expenses are within reasonable variance of budget
 - Aggressively paying down the mortgage has moved the targeted payoff date to November, 2022
 - M&T has accepted an invitation to next month's Finance Council meeting to discuss the mortgage being paid off early
 - Given the funding for the Capital Campaign projects, there will be little to no funds remaining to put towards the mortgage. Originally, had there been any money left over after funding all Capital Campaign projects, the money would have been used for the mortgage.
 - Although electronic offertories are a line item within the budget, they are not currently being reported in the weekly bulletin. John to see what can be done so these numbers can be reported.
- **Liturgy – Father Kelly**
 - At the monthly meeting, there was some discussion on how to better manage the schedule publication
 - Several procedural change were also discussed which may impact the Altar Servers as well as Ushers
 - All Souls Mass will be on November 2nd with a prayer service on November 29th to close out the month
 - Parishioners will have the opportunity to submit name of their deceased to be remembered during the prayer service
- **Christian Formation – Marty Brett**
 - Scheduled to meet on October 12th and an agenda has been published
 - Marty Brett has agreed to be the chairperson for this committee
- **Parish & Family Life – Tom Kane**
 - High level plan has been developed to spark interest in this committee
 - The plan includes re-building of the web site as well as the use of FaceBook for communication
 - Monthly get togethers will also be planned that will rotate between service projects, self improvement, and family nights
- **Social Concerns – Tonie Vandenberg**
 - Currently preparing for November and December holidays
 - Review of the numerous ways the Parish support local charities including Our Daily Bread as well as Ecumenical organizations
 - There was some discussion centered on the possibility of recognizing those organizations that help the parish throughout the year
 - On a monthly basis, the Parish makes a donation to a charity that has been selected from a list created at the beginning of the year. The list of charities is wide ranging and diverse.
 - Father Kelly offered to bring the list of charities to the next meeting

- The giving tree will be available on November 18th , with gift collection starting on December 10th
- **Building and Maintenance – Father Kelly**
 - Work continues on planning and obtaining the required permits for the new music room within St. Joseph’s church
 - It is anticipated that the music room will come in under budget
 - A leak was discovered in the roof leak at St. Joseph’s office
 - St. Rose’s parking lot has been resealed
 - St. Xavier’s parking lot has been resealed

Old business

- No old business was discussed

New business

- Pastoral Council members received a copy of the Constitution

Follow Ups:

- Pastoral Council members are to send their picture to Jackie Delaporte for use on the Parish Website.
- John Sanders will work on how best to report the electronic offertory in the parish bulletin.
- Pastoral Council members are asked to communicate to their respective standing committees that the Parish Website for each standing committee is to be reviewed for content, and updates provided to Jackie Delaporte
- Father Kelly will bring the list of charities that the Parish donates to monthly

Closing prayer led by Tom Kane.

Meeting was adjourned at 8:15PM.

Next meeting is at St. Joseph’s on November 14th at 7:00 PM

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council