

**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
October 9, 2018**

ST. JOSEPH PARISH MISSION STATEMENT

We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.

Meeting was called to order at St. Rose at 7:00PM by Ed Holley. The opening prayer was led by Tom Kane.

Attendance:

- Present: Msgr. Kelley, Fr. Hanley, Mary Anderson, Marty Brett, Dave Burns, Ed Holley, Tom Kane
- Absent/Excused: Dn. Feaster, Amy Brenner, Gary Dawson, Mary Kirk, Erin Marchlik, John Sanders, Stephanie Szczerba, Tonie Vandenberg

Council Membership

- Lisa Porter resigned via email on Sep-24, 2018

September Minutes: The number of students registered for Reconciliation and Eucharist was corrected to 90.

Correspondence: No correspondence received

Reports – Standing Committees

- **Finance – Update provided by Msgr. Kelley**
 - Finance Council met on Oct-8
 - Cash position remains static
 - In the process of renewing and staggering maturity dates for CDs
 - The estimate to replace the HVAC system at St. Rose is \$17,000, which is in line with what was budgeted a few years ago
 - There may be an additional \$2,500 due to additional duct work
 - The parish received a \$5,000 gift from a family at St. Rose in honor of their parents
 - The request is that the donation be used at St. Rose
 - The Finance Council will be researching the benefits of installing solar panels (subsidies, credits, etc.)
 - The last 5 PCs in the parish office have now been replaced. All PCs are now on the same operating system.
 - One member of the Finance Council has resigned after 16 years. A replacement is being considered.
- **Liturgy – Update provided by Dn. Feaster via Email**
 - New Lector formation will be held Oct-13
 - Training for new Alter Servers is being planned for early Nov
 - There are 10 participants in RCIA
 - Nov-8 will be All Souls Evening of Remembrance
 - The Chesapeake City Ecumenical Association's Thanksgiving dinner will be at St. Rose on Nov-20
 - A housekeeping meeting for Eucharist Ministers is being planned
- **Christian Formation – Updated provided by Mary Anderson**
 - 501 students have been enrolled in religious education this year
 - This is a decline of 50 students
 - A parent night for held Sep-17 for those whose children will be receiving Reconciliation
 - A "Trunk or Treat" will be held at St. Joseph's parking lot on Oct-28
 - Confirmation will be held on Oct-21
 - There are 66 registered to receive Confirmation next year
 - Eleven baptisms have been held since May
 - There have been 6 Anointing of the Sick
 - About 30 people have been attending the Wednesday morning Bible study
- **Parish & Family Life – Updated provided by Tom Kane**

- Formalizing goals and strategy, but will continue the events that were held last year (Our Daily Bread, Shadow Stations, movie night)
- **Social Concerns – Update provided by Msgr. Kelley**
 - Continuing with ongoing ministries (Our Daily Bread, Bread run Tuesday mornings)
 - There will be a special Bread Run done for Thanksgiving
- **Building and Maintenance – Update provided by Ed Holley**
 - Installed brackets and shelves in large storage area behind altar for use by Arts and Environment, and completed a general clearing of the storage area by constructing a wall to store the many wreathes
 - Arranged for installation of replacement HVAC for St Rose Hall. Installation to be completed by Oct 13.
 - Made temporary repairs to St Rose signage. New replacement letter board materials for the sign have been ordered.
 - In process of obtaining proposals for snow removal and grass cutting for St Joseph and for St Rose
 - With assistance from Fr. Chris, continuing with trimming trees and shrubs, and adding mulch to landscape beds around the campus

Old business

- **Status Update on Draft Recommendations for Parish Website – Marty**
 - Erin and Marty met with Peggy Barrow to get her feedback on a new website
 - Peggy prefers using the bulletin publisher as the web vendor and would like to see the availability of electronic giving
 - A team of about 5 people will be put together to document the specific direction of the project
 - A demonstration will be scheduled with invites to include Pastoral Council and Finance Council
- **Status Update on Adult Faith Formation Committee Survey – Marty**
 - No major changes to the survey
 - The dates to distribute and return are TBD
 - The distribution means is TBD
 - A decision by the Pastoral Council will be made next month
- **Active Shooter Policy and Parish Safety Committee – Msgr. Kelley and Dave Burns**
 - No update
- **Picture of New St Rose Highway Sign – Gary**
 - Gary provided a picture of the new sign
- **Pro/Cons for Future Meetings at St Rose Hall – October and March**
 - Discussion will be held at next meeting to allow for feedback from all Pastoral Council members
- **Prayer List Opening for December**
 - As a result of Lisa Porter's resignation, there is an opening in December for anyone that would like to lead that month's prayer

New business

- **Goals**
 - Each committee is to formulate goals for 2019 and provide an update at the Nov meeting

Follow Ups:

- Council members are to review the website proposal and share thoughts and comments
- Council members are to review the Adult Formation survey and share comments at Oct's meeting

- Members to consider the pros/cons of having two meetings a year at St. Rose
- Members are to begin to formulate 2019 goals for their committee

Closing prayer led by Tom Kane

Meeting was adjourned at 7:56PM.

Next meeting is at St. Joseph on November 13th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

Liturgy	Stephanie Szczerba and Deacon Feaster
Christian Formation	Dave Burns and Mary Anderson
Parish & Family Life	Erin Marchlik and Tom Kane
Social Concerns	Tonie Vandenberg and Gary Dawson
Building and Maintenance	Ed Holley

Appendix 2 – Opening and Closing Prayer

Council Member	Meeting
September	Ed Holley
October	Tom Kane
November	Erin Marchlik
December	TBD
January	Stephanie Szczerba
February	Mary Anderson
March	Amy Brenner
April	Marty Brett
May	Dave Burns
June	Gary Dawson

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council