

**ST. JOSEPH PARISH
PASTORAL COUNCIL MINUTES
September 9, 2018**

ST. JOSEPH PARISH MISSION STATEMENT

We, the faithful of St. Joseph Parish, willingly accept our baptismal call to gather and Worship as a Community, to proclaim the Word of God, and to serve in the image of Jesus Christ.

Meeting was called to order at St. Joseph at 7:00PM by Ed Holley, who also led the opening prayer.

Attendance:

- Present: Msgr. Kelley, Fr. Hanley, Dn. Feaster, Mary Anderson, Amy Brenner, Marty Brett, Dave Burns, Ed Holley, Tom Kane, Mary Kirk, Erin Marchlik, Tonie Vandenberg
- Absent/Excused: Gary Dawson, Lisa Porter, John Sanders, Stephanie Szczerba

New Council Member

- Mary Anderson has joined the council this year
- Jay Bais, due to a conflict, is unable to join the council this year

Prayer Schedule for this year's meetings

- Tom will put together the schedule – see Appendix 2 below

June Minutes: Approved via email acceptance in June

Correspondence: No correspondence received

Reports – Standing Committees

- **Finance – Update provided by Msgr. Kelley**
 - Finance Council met on Sep-10
 - For the first two months of the fiscal year, the actual financial numbers are in line with budget
 - The income from the carnival is about \$12k less, primarily as a result of cancelling the last day due to weather
 - The amount pledged for the Annual Catholic Appeal has exceeded the parish's goal
 - \$145k has been pledged, against a goal of \$122k
 - The amount over the goal will be returned to the parish
 - These numbers are not included in the annual budget
- **Liturgy – Update provided by Dn. Feaster**
 - There is a shortage of Eucharist Ministers, especially for the 11:30 mass
 - Eucharist Ministers are selected from qualified parishioners as opposed to volunteers
 - A lector formation is being planned
 - St. Rose will host the Ecumenical Thanksgiving dinner this year
 - The Nov-3 mass at St Xavier (Old Bo) has been cancelled
 - The evening of remembrance has been scheduled for Nov-8
- **Christian Formation – Updated provided by Mary Kirk**
 - 325 students were enrolled for summer religious education
 - 170 students have been registered for fall religious education
 - 90 students have been enrolled in Reconciliation and Eucharist sacramental preparation
 - 64 students have been registered for Confirmation preparation
 - 85 are scheduled to be confirmed this fall
 - 14 baptisms have taken place since June
 - There is a need for a 1st grade Catechist

- **Parish & Family Life – Updated provided by Erin Marchlik and Tom Kane**
 - Will be working on this year's goals
- **Social Concerns – Update provided by Tonie Vandenberg**
 - Only a few families missed the mass time change for the Spanish Mass
 - Constant attendance at the Spanish Mass between 90 and 120 people
- **Building and Maintenance – Update provided by Ed Holley**
 - Necessary repairs were made to the parish grounds after the carnival
 - With the assistance of Fr. Hanley, trees have been trimmed around the campus
 - The back of the church area is being cleaned in preparation for an art and environment workstation, and a general clearing of the storage area

Old business

- **Draft Recommendations for Parish Website – Marty Brett and Erin Marchlik**
 - Council members are to review the proposal and share thoughts and comments



ST-Joseph-Website-
Proposal DRADT Ver.1

- **Adult Faith Formation Committee Survey – Marty Brett**
 - Reviewed survey and proposed plan for use
 - Submissions would be hardcopy as well as electronic
 - No timeline as of yet
 - Mass email to parishioners is not an option due to systemic limitations
 - Council members are asked to review and share comments at Oct's meeting



Cover Sheet
Survey.docx



St
JosephSurvey-Final D

- **Active Shooter Policy and Parish Safety Committee – Msgr. Kelly and Dave Burns**
 - No update
- **St. Rose Sign on Augustine Herman Highway (Chesapeake City)**
 - The sign has been replaced

New business

- **Election of Officers**
 - Ed Holley will continue as Executive Officer
 - Tom Kane will continue as Secretary
- **Confirmation of Committee Liaisons**
 - Members are to review the list in Appendix 2 and provide updates to Tom Kane
- **Convocation 150 – Rejoicing in the Lord**
 - As part of the 150th anniversary of the diocese, a convocation is being held in Ocean City, MD to bring together leadership from parishes and across the diocese
 - Pastoral Council members have been invited and informational packets were distributed

Follow Ups:

- Council members are to review the website proposal and share thoughts and comments
- Council members are to review the Adult Formation survey and share comments at Oct’s meeting
- Members to consider the pros/cons of having two meetings a year at St. Rose

Closing prayer led by Ed Holley

Meeting was adjourned at 8:10PM.

Next meeting is at St. Rose on October 9th at 7:00 PM

SEE BELOW FOR APPENDIX

Appendix 1 – Pastoral Council committee representation for the year

| | |
|--------------------------|---------------------------------------|
| Liturgy | Stephanie Szczerba and Deacon Feaster |
| Christian Formation | Dave Burns and Marty Brett |
| Parish & Family Life | Erin Marchlik and Tom Kane |
| Social Concerns | Tonie Vandenberg and Gary Dawson |
| Building and Maintenance | Ed Holley |

Appendix 2 – Opening and Closing Prayer

| Council Member | Meeting |
|-----------------------|--------------------|
| September | Ed Holley |
| October | Tom Kane |
| November | Erin Marchlik |
| December | Lisa Porter |
| January | Stephanie Szczerba |
| February | Mary Anderson |
| March | Amy Brenner |
| April | Marty Brett |
| May | Dave Burns |
| June | Gary Dawson |

Respectfully submitted,

Tom Kane
Secretary, Pastoral Council